

人力资源发展基金 扣款 (Claimable)流程 请进eTris系统操作

Username/MyCoID

Password

Login



Pembangunan Sumber Manusia Berhad,
Wisma HRD Corp, Jalan Beringin, Damansara Heights,
50490 Kuala Lumpur



Hotline: 1800-88-4800

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Pembangunan Sumber Manusia Berhad

Important Notice:

- Please keep your password confidential
- Do not share the login details with unauthorized parties

Problem logging in?

- To request for username and password please fax or write a letter to us by using a company's letterhead

请输入MyCoID和Password



Applications

点击



Inbox

Applications

- ▶ Survey Management
- ▶ Event Management
- ▶ Claim
- ▶ Payment Gateway
- ▶ Levy
- ▶ Special Trust Fund
- ▶ Apprenticeship
- ▶ Legal Management
- ▼ Grant
 - ▶ Apply Grant
 - ▶ Search Grant
 - ▶ Withdraw
 - ▶ Cancel
 - ▶ Modification
 - ▶ National Dual Training System
 - ▶ NHRC (SME)
- ▶ Profile Management

点击



Applications

- ▶ Survey Management
- ▶ Event Management
- ▶ Claim
- ▶ Payment Gateway
- ▶ Levy
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- ▶ Apprenticeship
- Legal Management
- ▼ Grant
 - Apply Grant
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 - Cancel
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 - ▶ NHRC (SME)
- ▶ Profile Management

点击

Apply Grant

Levy Information

Company Name

[Total Grant Approved](#)[Total Amount Applied](#)[Levy Balance](#)[Grant Balance](#)

Apply

Cancel

Below are the un-submitted grant application.

Sr.No.	Grant Reference No.	Grant Saved Date	Scheme Name	Programme/Course Title	Application Status	To
1						
2						
3						
4						
5						

5 records found, displaying all records.

Proceed with new grant-scheme application?

Apply

Cancel

点击

Apply New Grant

Levy Information

Company Name

[Total Grant Approved](#)[Total Amount Applied](#)[Levy Balance](#)[Grant Balance](#)

Apply New Grant

Scheme Code

Select ▼

[* Preview Application Forms](#)

Apply

Select

- ALAT : Training Facilities and Renovation
- CBT : Computer Based Training (Development)
- FWT : Future Workers Training Scheme
- IT : Information Technology
- ITS : Industrial Training Scheme
- OJT : On The Job Training
- RPL : Recognition Prior Learning
- SBL : Skim Bantuan Latihan
- HRD Corp Claimable Courses : Skim Bantuan Latihan Khas**
- SLB : Skim Latihan Bersama

点击

Employer's Profile

Training Provider's Profile

Programme Details

Details of Training

Level of Certification

Summary of Trainees

Estimated Cost for Training Scheme

Acknowledgement & Declaration of Employer

Levy Information

Company Name

[Total Grant Approved](#)[Total Amount Applied](#)

Scheme Name

[Levy Balance](#)[Grant Balance](#)

Save

Next

Cancel

Employer's Profile

MyCoID

Company Name

Immediate Officer

Email

Select

*

Save

Next

Cancel

1. 选择Immediate Officer
2. 填写Email Address
点击Save再选择Next

Levy Information

Company Name		Levy Balance	
Total Grant Approved		Grant Balance	
Total Amount Applied			
Scheme Name			

Back Save Next Cancel

Registered Training Provider Details

MyCoID		Search		
Training Provider Name			Post Code	
Address			State	Select
Officer Telephone Number			Officer to be Contacted	
Email				

Back Save Next Cancel

点击

Levy Information

Company Name

[Total Grant Approved](#)[Total Amount Applied](#)

Scheme Name

[Back](#) [Save](#) [Next](#) [Cancel](#)

Registered Training Provider Details

MyCoID

Training Provider Name

Address

Officer Telephone Number

Email

[Back](#) [Save](#) [Next](#) [Cancel](#)

HRDCorp - Google Chrome

[etris.hrdcorp.gov.my/DigiGov/digigovportal.htm?actionFlag=SC_getSearchListPage&elementId=0](#)

View Training Provider Profile

Default Search

Search [Search](#) [Reset](#) [Advance Search](#)

Records Per Page : 25, 50, 100, All

Customize List

Search Result

Select Any	Training Provider Name	Telephone No.	Fax	Email	MyCoID	State
☐	UNITED CHINESE SCHOOL COMMITTEES' ASSOCIATION OF MALAYSIA	60387362337	60387362779	teacher@dongzong.my	PPM0011010121955	Selangor

One record found.

1

[Submit](#) [Close](#)

RM 7,567.90

RM 43,223.20

1. 在Search输入“United Chinese School Committees' Association of Malaysia”
2. 在Search Any选择董总后，点击Submit

Employer's Profile	Training Provider's Profile	Programme Details	Details of Training	Level of Certification	Summary of Trainees	Estimated Cost for Training Scheme	Acknowledgement & Declaration of Employer
Levy Information							
Company Name					Levy Balance		
Total Grant Approved					Grant Balance		
Total Amount Applied							
Scheme Name							

Back Save Next Cancel

Registered Training Provider Details

MyCoID	PPM0011010121955 *	Search	Check		
Training Provider Name	UNITED CHINESE SCHOOL			Post Code	43000
Address	BLOKA, LOT 5, SEKSYEN 10, JALAN BUKIT, 43000 KAJANG			State	Selangor
Officer Telephone Number	60387362337			Officer to be Contacted	
Email	teacher@dongzong.my				

Back Save Next Cancel

点击

Course Details

Course Title

10001253839 : Training

Relevancy of Training

Description

Select

10001223820 : NKNU Diploma In Education-Module 1

10001226313 : NKNU Diploma in Education-Module 2

10001228660 : NKNU Diploma in Education-Module 3

10001230557 : NCUE Diploma in Science and Mathematics Education-Module 1

10001251983 : NCUE Diploma in Science and Mathematics Education-Module 3

10001252915 : NCUE Diploma in Science and Mathematics Education-Module 2

10001253492 : NKNU Diploma in Education-Module 6

10001253839 : Training Programme for Novice Teachers

10001254102 : NKNU Diploma in Education-Module 5

10001254106 : NKNU Diploma in Education-Module 4

Type of Retraining and Skills Upgrading

Select

HRDCorp Focus Area

Not Applicable

Programme Details

Type of Training

Select

10001253839 : Training Programme for Novice Teachers

Commencement of Programme

Start Date

End Date

*Note: User define for information only.

Total Hours Per Training

22.00

* (Based on 7 hours per day)

No. of Full Days

2

* (Based on 4 hours per day)

No. of Half Days

2

* (Based on < 4 hours a day)

No. of < Half Days

0

Hours 0.00

* (Based on < 4 hours a day)

Total Training Days

4

*Note: Total of Full Day + Half Day + < Half Day.

No. of Month

0.0

*Note: mandatory if Training Type is "Development Programme".

Total Hours Per Trainee

22.00

*

选择课程

Course Details

Course Title	10001253839 : Training *	Relevancy of Training	
Description		Type of Retraining and Skills Upgrading	
		HRDCorp Focus Area	

Programme Details

Type of Training	Select *
Commencement of Programme	Start Date End Date *
Total Hours Per Training	22.00 *Note: User define for information only.
No. of Full Days	2 * (Based on 7 hours per day)
No. of Half Days	2 * (Based on 4 hours per day)
No. of < Half Days	0 Hours 0.00 * (Based on < 4 hours a day)
Total Training Days	4 *Note: Total of Full Day + Half Day + < Half Day.
No. of Month	0.0 *Note: mandatory if Training Type is "Development Programme".
Total Hours Per Trainee	22.00 *

选择课程类别

- Select *
- Select

Engineering

Legal And Law

Finance and Accounting

Management and Leadership

Operation Management

Quality

Productivity

Digitalisation

Linguistics

Hospitality and Tourism

Medical and Medical Service Related

Healthcare

Logistics, Warehousing and Supply Chain

Sales, Marketing, Customer Service and Retail

Safety

Health

Security

Creative Arts or Journalism

Scientific, Technical or Statistics
- Linguistics

Applications

Employer's Profile

Training Provider's Profile

Programme Details

Details of Training

Level of Certification

Summary of Trainees

Estimated Cost for Training Scheme

Acknowledgement & Declaration of Employer

Levy Information

Company Name

Total Grant Approved

Total Amount Applied

Scheme Name

Levy Balance

Grant Balance

Back

Save

Next

Cancel

Course Details

Course Title

Select

Relevancy of Training

Description

Type of Retraining and Skills Upgrading

Select

HRDCorp Focus Area

Not Applicable

Programme Details

Type of Training

Select

Commencement of Programme

Start Date

End Date

Total Hours Per Training

0.00

No. of Full Days

No. of Half Days

No. of < Half Days

Total Training Days

No. of Month

Total Hours Per Trainee

Back

Save

Next

Cancel

填写其他资料

Back Save Next Cancel

Course Details

Course Title	10001253839 : Training *	Relevancy of Training	
Description		Type of Retraining and Skills Upgrading	Linguistics *
		HRDCorp Focus Area	Not Applicable *

Programme Details

Type of Training	Remote Online Training (In-House) *		
Commencement of Programme	Start Date 11/02/2023 *	End Date 19/02/2023 *	
Total Hours Per Training	22.00	*Note: User define for information only.	
No. of Full Days	2	* (Based on 7 hours per day)	
No. of Half Days	2	* (Based on 4 hours per day)	
No. of < Half Days	0	Hours 0.00	* (Based on < 4 hours a day)
Total Training Days	4	*Note: Total of Full Day + Half Day + < Half Day.	
No. of Month	0.0	*Note: mandatory if Training Type is "Development Programme".	
Total Hours Per Trainee	22		

External Trainer

Name		Search	Citizenship	Select *
IC No./Passport No.			Distance to Training Location	Select *
			Overseas Trainer	☐ Yes ☐ No *

Add Reset

填写资料后按Add

Trainer Type	Name	IC No./Passport No.	Citizenship	Distance to Training Location	Overseas Trainer	Actions
External Trainer	Teoh Hee Chong	730308085413	Malaysian	Less 100 km	No	View / Edit / Delete
External Trainer	Keh Foo Bee	680930106066	Malaysian	Less 100 km	No	View / Edit / Delete
External Trainer	Pang Chin Choy	670306016383	Malaysian	Less 100 km	No	View / Edit / Delete

Back Save Next Cancel

点击

Employer's Profile

Training Provider's Profile

Programme Details

Details of Training

Level of Certification

Summary of Trainees

Estimated Cost for Training Scheme

Acknowledgement & Declaration of Employer

Levy Information

Company Name

[Total Grant Approved](#)[Total Amount Applied](#)

Scheme Name

[Levy Balance](#)[Grant Balance](#)

Back

Save

Next

Cancel

Details of Training

Training Location

Please Specify Full Address

State

No. of Travel Days

Not Applicable

*

Select

*

☐ 1 Day☐ Not Applicable *

Back

Save

Next

Cancel

- 1.填写资料
- 2.按Save & Next

Applications

Employer's Profile Training Provider's Profile Programme Details Details of Training **Level of Certification** Summary of Trainees Estimated Cost for Training Scheme Acknowledgement & Declaration of Employer

Back Save Next Cancel

Level of Certification

Level of Certification Certificate Of Attendance *
Practical/Hands-On/TVET? ☐ Yes ☒ No *

Back Save Next Cancel

- 1.填写资料
- 2.按Save & Next

Applications

Employer's Profile

Training Provider's Profile

Programme Details

Details of Training

Level of Certification

Summary of Trainees

Estimated Cost for Training Scheme

Acknowledgement & Declaration of Employer

Back

Save

Next

Cancel

Trainee Information by Batch

Batch No.

5

Training Schedule

Start Date

11/02/2023

End Date

19/02/2023

Add Batch

Reset

Batch No.	Training Schedule Start Date	Training Schedule End Date	Add/Edit Trainee Details	Actions
4	11/02/2023	19/02/2023	Add/Edit Trainee Details	View / Edit / Delete

Note: Please click at 'Add Batch' button and then click at 'Save' button before keying in the trainee details.

Summary of Trainees

Batch No.	Male	Female	Less 100 km	More or Equal 100 km	Bumi	Malay	Chinese	Indian	Dayak	Other Race
4	1	0	1	0	0	0	1	0	0	0

Back

Save

Next

Cancel

1.先填写这部分

2.再点击Edit Trainee Details

Trainee Details

Trainer Detail Per Batch

*Note: Select the Trainer for this batch.

Select Trainer	Trainer Name	Trainer Type
☐	Chok Koon Lan	External Trainer
☐	Keh Foo Bee	External Trainer

1.选择讲师(Trainer)

2 records found, displaying all records.

Data Entry Mode

Data Entry Mode

☒ Manual ☐ Excel

Trainee Details

IC No.		*
Name		*
Gender	Select ▼	*
Race	Select ▼	*
Academic Qualification	Select ▼	*
Trainee Designation	Select ▼	*
HQ/Branch	Select ▼	*
Note: If your branch is not listed, please update your profile to add the branch details.		
Distance to Training Location	Select ▼	*

[Update Trainee Details](#)

Add Reset

2.填写学员资料(Trainee)后按Add

Applications

Employer's ProfileTraining Provider's ProfileProgramme DetailsDetails of TrainingLevel of CertificationSummary of TraineesEstimated Cost for Training SchemeAcknowledgement & Declaration of Employer

BackSaveNextCancel

Trainee Information by Batch

Batch No.

Training Schedule Start Date End Date

Add BatchReset

Batch No.	Training Schedule Start Date	Training Schedule End Date	Add/Edit Trainee Details	Actions
4	11/02/2023	19/02/2023	Add/Edit Trainee Details	View / Edit / Delete

Note: Please click at 'Add Batch' button and then click at 'Save' button before keying in the trainee details.

Summary of Trainees

Batch No.	Male	Female	Less 100 km	More or Equal 100 km	Bumi	Malay	Chinese	Indian	Dayak	Other Race
4	1	0	1	0	0	0	1	0	0	0

BackSaveNextCancel

填写完学员的资料后
先点击Save和Next

Applications

Employer's ProfileTraining Provider's ProfileProgramme DetailsDetails of TrainingLevel of CertificationSummary of TraineesEstimated Cost for Training SchemeAcknowledgement & Declaration of Employer

+ Levy Information

BackSaveNextCancel

Estimated Cost

Type of Training : Remote Online Training (In-House)
Training Location : Not Applicable
Upfront Payment to Training Provider : ☐ Percentage % ☐ Amount (RM)

Category	Allowable Items	Distance	Cost(RM) (A)	Allowable Type Unit	Duration (B)	No. of Unit (C)	Unit	Type of Skill	Requested Amount (RM) (A x B x C)
Not Applicable	YUR : Course Fee	Not Applicable	50.0000 *	Per Day	4.0 *	1 *	Pax	Not Applicable	200.00
Not Applicable	GOR : Consumable Training Materials	Not Applicable	*	Not Applicable	*	*	Not Applicable	Not Applicable	

Total Requested Amount(RM):

Note : Grant Total for Grants prior to the implementation of ACM Phase 2 will be based on 70km and not 100km

BackSaveNextCancel

1.填写资料
2.按Save & Next

Back **Submit Application** Cancel

Acknowledgement & Declaration of Employer

☐ * I agree that the training fee amounting to RM 200.00 to be claimed by

i) Name of the Training Provider UNITED CHINESE SCHOOL ii) Registration No. of Training Provider PPM0011010121955 iii) Registration No. of Programme 10001253839 for course title/programme Training Programme for Nov

that will be conducted from 11/02/2023 to 19/02/2023 and to be debited from our account by Pembangunan Sumber Manusia Berhad. ☐ * I agree that the upfront Payment of RM 0.00 to be paid to the Training Provider upon Approval of this training grant.

☐ * I agree to accept this training grant subject to terms and conditions as stated by Pembangunan Sumber Manusia Berhad. ☐ * I declare that all expenses incurred during this training will be borne by our company.

☐ * I declare that the facts stated in this application and the accompanying information are true and correct and that I have not withheld/distorted any material facts. I understand that if I obtain the grant by false or misleading statements, I may be prosecuted under Section 41 of Pembangunan Sumber Manusia Berhad Act, 2001 (Act 612) and in addition, PSMB may, at its discretion, withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed.

☐ * I hereby agree that the approval of this application is subject to the finding of PSMB's officer during their training verification to our premise and/or training place (As and when needed).

I/we hereby agree that the CONDITIONAL APPROVAL for this application is subject to our declaration that I/we have attached the required relevant supporting documents i.e. Course Content with schedule, Trainer's CV to the online application.

I/we declare that all information submitted through this online application is at all times true, accurate, correct, updated, complete and complies with the HRD Corp Allowable Cost Matrix and other relevant terms and conditions.

Any discrepancy or non-compliance found during Claim submission may result in the payment to be withheld until they are resolved or will be rejected on a case-to-case basis. In the event that PSMB rejects the claim, PSMB shall not be liable and/or held responsible for any cost, losses or damages suffered by the employer or training provider or any other party.

Name

Designation

Email

IC No.

Date 11/01/2023

1.填写资料

2.茲附这三份文件

- Course Fee Quotation
- Trainer's Profile
- Time Table

3.按Save

4.按Submit Application

Supporting documents

*Preferred file type/format is pdf file.

Supporting Documents Checklist.

- Course Fee Quotation/Information
- Course Content (CC) / Time table
- Trainer's CV (CV)
- Consumable Materials
- Hotel Quotation
- Micro Credential Acknowledgement Letter

Attachment *			
File Description		Attach File	Choose File No file chosen

欲知详情，校方可以阅读以下官方资料

<https://hrdcorp.gov.my/wp-content/uploads/2022/03/Claimable-Courses-HRDCorp-Grant-Helper.pdf>

完毕