

附件二：

**HELP Cambridge International Certificate/Diploma in Teaching and Learning
(CICTL / CIDTL)**

1. **Objective:** Provide English teaching professional development course for teachers in Chinese Independent Schools.
2. **Description:** HELP University has offered an international recognized credential for teachers who serve in MICSS and SM Chong Hwa Kuantan with reasonable fees. It is meant for all teachers with any teach subjects. Through this course, teachers will be able to explore and expose to international proven teaching methodologies and approaches. In this professional course, it uses English as the medium of instruction. We wish this is a greater move for our teachers and students at large.
3. **Course description:** *Cambridge International Certificate/Diploma in Teaching and Learning* (hereinafter referred to as **CICTL / CIDTL**). This is a Two-in-One course. Teachers will go through award level for 4 to 5 months (During this period of study, teachers will need to attend 6 days face-to-face class, which is total of 48 hours). It is in Unit 1 & 2, in Unit 3, teachers will need to study online with their lecturer. Mentors will be assigned by HELP University. After completing Unit 1,2 & 3, that means, teachers have completed the *Cambridge International Certificate in Teaching and Learning (CICTL)*. To continue in diploma course, module 2 and 3 will be conducted in 6 months respectively. The duration of this full course is 18 – 20 months. The detailed of this course can be referred to the attachment. This course is designed for educators who have not been recognized by the state as teaching faculty and wish to pursue more professional teacher education and training.

For more information, please click the link below:

<https://university.help.edu.my/helpcpd/>

4. Application conditions:

- a. Priority admission for all teachers in MICSS and SM Chong Hwa Kuantan those who are favorable to English speaking environment.
- b. Have experience in teaching for at least 2 years, passion in teaching and wanting to be teacher;

5. Course details:

- a. Intake : Nov 2020 – Nov 2022
- b. Duration: 18 – 20 months

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c. Total Modules to attend as below:

Module 1 has 3 units. (Cambridge International Certificate in Teaching and Learning)
= 8 months

Module 2 & 3 (Cambridge International Diploma in Teaching and Learning) = 12
months (6 months on each module).

d. Teaching location: Help University campus, Subang Jaya (refer to Attachment).
Outside of main campus, extra cost will be charged according to the attached
brochure.

6. Fee details:

- a. Unit 1 & 2 : RM 5400 (4 – 5 months)
- b. Unit 3 : RM 1500 (2 – 3 months)
- c. Module 2 : RM 3100 (6 months)
- d. Module 3 : RM 2900 (6 months)
- e. Total : **RM12,900 (for MICSS teachers fee is RM 10,000)**

For further details, please refer to the attached brochure.

7. DongZong Funding for Education Training

According to “Teacher Education Funding Program” by DongZong”, those who have successfully completed the course, they can submit their application to the committee, and teachers will receive a grant of RM1000. The main purpose of this funding is to encourage teachers to upskill their professionalism in teaching and also to lessen the burden of schools and teachers.

8. Registration:

- a. Principal recommend qualified teachers to Teachers’ Education Department, Dong Zong;
- b. Admissions will be screened by HELP Admissions Office;
- c. The list of admissions will be notified by the Teachers’ Education Department, Dong Zong.

9. **Enquiries:** Please contact Mr. Tan Chun Liang, Teachers’ Education Department:

chunliang_tan@dongzong.my.

10. If there are any imperfections in this brief, DongZong Teachers’ Education Department has the right to add or delete them after discussions and acceptance.